

Preventative Maintenance Checklist – Overhead Sectional Doors



Date of Inspection: _____

Inspected By: _____

Visual Inspection

- ☐ Inspect door panels for dents, cracks, or corrosion
- ☐ Check for misalignment or warping in door sections
- ☐ Examine weather seals for wear or damage
- ☐ Look for loose or missing fasteners/screws
- ☐ Verify tracks are securely fastened and free from debris

Hardware Inspection

- ☐ Check rollers for smooth operation and wear
- ☐ Inspect hinges for wear and secure mounting
- ☐ Ensure brackets are tight and undamaged
- ☐ Check for frayed or worn cables
- ☐ Inspect torsion/extension springs for signs of rust or fatigue

Lubrication

- ☐ Lubricate rollers, hinges, and bearings
- ☐ Lubricate springs (use proper spring oil)
- ☐ Apply lubricant to tracks (if recommended by manufacturer)

Operational Check

- ☐ Open and close door manually to check balance and smoothness
- ☐ Ensure door remains open when lifted halfway (spring tension check)
- ☐ Test auto-reverse mechanism (if door is motorized)
- ☐ Confirm remote and wall controls are functioning properly
- ☐ Check safety photo-eyes for alignment and cleanliness

Electrical System (If Motorized)

- ☐ Inspect power cord and connections for damage
- ☐ Test emergency release functionality
- ☐ Check opener settings (force, limits, travel)
- ☐ Ensure backup battery (if present) is in good condition

Notes / Observations